# **Event Packages and Pricing**



809 Congress Avenue • Houston, TX 77002

## Henke & Pillot Ballroom

Our private upstairs ballroom is now open for your entertainment. Stunning views of downtown Houston, historic bar, and private access are just a few of the marvelous amenities of our new event space. We look forward to hosting your event very soon!

### **Our 4-Hour Event Packages Conveniently Include:**

- Access to the property from 11:00 am to 1:00 am
- Exclusive use of Henke and Pillot's ~4,500 ft<sup>2</sup> upstairs event space
- Stunning views of the downtown Houston skyline
- Private entrance
- Security guard at the entrance of event
- Dimmable lighting located throughout the venue to create lovely atmosphere
- Beautifully preserved historic bar to serve an array of beverages (see next page)
- One indoor mini bar located in the downstairs entrance to greet guests with a beverage of their choice
- Candlelight package which includes tea lights in entry area, window sills, and bar
- 1 HD projector to display slideshows, PowerPoints, or a single still image
- Private restroom facilities
- Valet service for up to 150 guests
- 9'x11' stage for DJ, band, or speaker
- 6-6' rectangular tables
- 4 8' rectangular tables
- 12-60" circular tables
- On-site photoshoots available on the first Tuesday of each month for a 2-hour block
- 2 restroom attendants
- Carafe of water with seasonal fruit
- Henke & Pillot Venue Manager on site to ensure seamless delivery of included services

Monday-Wed.: Thursday: Friday/ Sunday: Saturday:

### Please email for pricing!

Please ask about our special pricing for Holidays All December dates +15% of contract total Please inquire about ½ day brunch wedding receptions for Sundays Only Non-profit/ 501c3 discounts may inquire with H&P Representative

## **Bar Packages**

All bar packages are priced for an open bar for 4 hours for pre-set number of guests. Prices include bartenders, glassware, mixers, and accoutrements. Gratuity not included

### Beer and Wine, Please email for price per person

Sauvignon, Merlot, Chardonnay, Pinot Grigio, Bud Light, Miller Lite, Stella Artois, Michelob Ultra, Dos XX, Shiner, Champagne Toast

### Downtown Debutante, Please email for price per person

Jack Daniels, Jim Beam, Bacardi Rum, Tito's Vodka, Svedka Vodka, Bombay Sapphire, Espolon Tequila, Cabernet Sauvignon, Merlot, Chardonnay, Pinot Grigio, Bud Light, Miller Lite, Stella Artois, Michelob Ultra, Dos XX, Shiner, Champagne Toast

### Houston Heir, Please email for price per person

Kettle One, Johnny Walker Black, Jim Beam, Bacardi Rum, Svedka Vodka, Don Julio Tequila, Patron Tequila, Bombay Sapphire, Cabernet Sauvignon, Merlot, Chardonnay, Pinot Grigio, Bud Light, Miller Lite, Stella Artois, Michelob Ultra, Dos XX, Shiner, Champagne Toast

#### Catering

We have exceptional list of Preferred Caterers. <u>Caterer must be approved by H&P</u> <u>Management.</u>

#### **Date Reservation**

A 50% deposit is due upon signing the agreement. The remaining 50% is due 30 days prior to the event.

#### Cleaning

This price includes cleaning. All vendors are responsible for messes left by their event teams. H&P Representative will be on site to ensure clear communication with all vendors.

#### **Additional Hours**

Event time: \$1000 + 20% of the bar price Set up/ break down time: \$250 per hour

#### Security Deposit

Client credit card information will be collected 7-10 days before the event. This will be kept on file in case of venue damage, unpaid balances, and additional charges/ services requested less than 24 hours prior to event start time.

#### Photoshoots (if client does not have a booked event)

Our spaces are available for photoshoots during regular business hours. Photoshoots include less than 5 guests on site, a 2 hour minimum, and are at the rate of \$150/ hour.

#### Cancellations

All payments are nontransferable and nonrefundable.

#### Staffing

H&P provides one on site venue representative and one H&P staff assistant during each event.

#### Vendors

All vendors must be licensed and insured

#### Wedding Planning

All weddings hosted at H&P are required to have an approved wedding coordinator.

#### **Seasonal Specials:**

Please ask about our specials for reserving events within 30 days of tour and date reservations that fall on off-peak months

## Henke & Pillot Floor Plan with Dimensions:

Coming soon!

## **Preferred Professionals:**

Catering Services (all catering must be approved by H&P management)

Cordua Catering, <u>www.cordua.com/catering</u>, Al Deshon, 1.800.559.7957 Harlem Road Texas BBQ, <u>www.harlemroadtexasbbq.com</u>, Ara Malekian, 310.963.7399

#### **Event Coordination & Planning**

Two Be Wed, <u>www.twobewed.com</u>, Natalie Dawley, 713.572.3030 Piper & Muse, <u>www.piperandmuse.com</u>, Piper Hatfield, 503.729.4566

#### Floral, Décor, Tents, Linens & Rentals

Rexberry, <u>www.facebook.com/rexberry</u>, Sean Raspberry, 832.788.1843 JTE, <u>www.johannaterryevents.com</u>, Johanna Terry or Katy Hoch, 832.696.1821

#### Lighting and Production

Bright Star Productions, <u>www.brightstarproductions.com</u>, Gary Archer, 713.529.2757 DJU Productions, <u>www.djuproductions.com</u>, 713.937.0134

#### Entertainment, DJ, Talent, and Live Music

Bradley David Entertainment, <u>www.bradleydavidentertainment.com</u> Pixel Studios, Eddie D., <u>info@pixelstudios.com</u> Unique Style Productions, <u>info@uniquestyleproductions.com</u> Gulf Coast Entertainment, <u>www.gulfcoastentertainment</u>, Olivia Holland, 832.729.7250

#### **Cakes & Dessert**

Edible Designs by Jessie, Chocolate Fountain Express, <u>www.chocolatefountainexpress.com</u>, 832-643-7518

#### Special Events Marketing

Medley Incorporated, home.medley-inc.com, Ashley Small, 281.827.3419

#### Photography and Videography and DJ Services

The Wedding Show/ Up in the Air, <u>www.theweddingshow.biz</u>, Daniel Pawlowski, 713.205.2722

H&P-001

### Henke & Pillot Contact Information:

809 Congress Avenue Houston, TX 77002 www.henkehouston.com info@henkehouston.com

#### **Office Hours:**

Monday-Friday, 10:00 am - 5:30 pm

#### **Tour Times:**

The Henke & Pillot team is happy to work with your schedule All tours and meetings are scheduled with a Henke & Pillot Representative

